

**Operating Committee**

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| **Agenda/Minutes** | |
| **Date:** January 12, 2018  **Time:** 8:30-10:30  **Link to Shared Google Folder:**  http://bit.ly/AVC\_OC\_2017-2018 | **Location: AVC - 28 Lord Road; Suite 125; Marlborough**  **Conference Room B**  **Host contact info:** ccummins@avcollaborative.org  774-285-6771 or 508-479-8927 |
| **Priority Topic(s)**   * ***Business Item Priorities***:   + Review/debrief Envisioning Our Future narrative   + Next steps in planning for future   + Leadership for Inclusive Practices Conference Series OPEN FOR ENROLLMENT!!!! ($200/person/day)   + PD potential - in-district or at AVC   + Joint meeting request - curriculum   + Regional Meeting - January 31 @ AVC   + Highlights from Evolution - special guests   + Disrict & Resource Sharing: Online - 688 (challenges and solutions), Program Evals, Sign Language Interpreters | **Note taker: TBD**  **Time keeper: TBD**  **Invitees:**  Charla Boles, Karen Molnar, Arnold Lundwall, Catherine Kilcoyne, Tanya O’Connell, Jody O’Brien, John Fletcher, Carol Gahan, Kate Ryan, Joan DeAngelis, Marie Alan, Deb Lemieux, Meg Belsito, Meghan Bartlett, Rosemary Reidy, Sherrie Stevens, Cathy Cummins  **Attendees**: |
| **Meeting objectives:**   * To strengthen each other’s work through collaboration and pooling resources * To strengthen the capacity of AVC to meet evolving needs of students, families, and districts * To make forward progress on collective projects, ideas, and initiatives | |
| **To prepare for this meeting, please:**   * Review Minutes of December 8, 2017; * Review Envisioning Our Future (Narrative from Back to Future exercises) * Review (and distribute) the Leadership for Inclusive Practices Conference Serie * Please bring questions, ideas, or concerns related to your work 9Online - 688 (challenges and solutions) , Program Evals this year, Sign Language Interpretrs * Bring ideas for topics, dates, content, speakers for the this year and next year | |
| Schedule: 2 hours | |

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| **Time** | **Activity/Agenda** | **Notes/Minutes** | **Follow Up/Responsible** |
| 8:30 | Call to Order  Approve Minutes of December 8, 2017 |  |  |
| 8:35 | Review/debrief Envisioning Our Future narrative  Next steps in planning for future |  |  |
| 9:00 | Leadership for Inclusive Practices Conference Series  PD potential - in-district or at AVC |  |  |
| 9:10 | Joint meeting request - curriculum |  |  |
| 9:20 | Regional Meeting - January 31 @ AVC |  |  |
| 9:30 | Highlights from Evolution - special guests | Karen Laskey, Mary Sharma and special student guests |  |
| 10:00 | District Sharing & Generate topics for next meeting | Online - 688 (challenges and solutions)  Program Evals this year…  Sign Language Interpreters |  |
| 10:25 | Assess Meeting |  |  |
|  | Assess what worked well about this meeting and what we would like to change for next time   |  |  | | --- | --- | | **PLUS** | **DELTA** | |  |  | | | |
| **10:30** | **Adjourn** |  | Actual time: |

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| **Upcoming Job Alikes/Meetings - Problem of Practice Protocol at the end of each meeting ; 1 hour for “business” including resource sharing folder; 1 hour for problem of practice + open sharing**  **TEAM CHAIR meetings** | | |
| **Date** | **Location of Minutes** | **Topics** |
| September 8 | Minutes of September 8, 2017 | 274 Grants  Proportionate Share (240)  Planning for Joint Meeting  Problem of Practice |
| October 13 | Minutes of October 13, 2017; |  |
| November 17 | JOINT meeting with superintendents  Invite Business Managers, Curriculum and Technology Leaders | Posters from Back to the Future Activity  Envisioning Our Future Narrative |
| December 8 | Minutes of December 8, 2017 |  |
| January 12 | January 31 Regional Meeting  Online - 688 (challenges and solutions)  Program Evals this year…  Sign Language Interpretors | Resource Sharing  Problem of Practice |
| February 9 | Elaine to come back and invite admin assistants (online 688) | Resource Sharing  Problem of Practice |
| March 9 |  | Resource Sharing  Problem of Practice |
| April 13 |  | Resource Sharing  Problem of Practice |
| May 11 |  | Resource Sharing  Problem of Practice |
| June 8 |  | Resource Sharing  Problem of Practice |