

**Operating Committee**

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| **Agenda/Minutes** |
| **Date:** January 12, 2018**Time:** 8:30-10:30**Link to Shared Google Folder:** http://bit.ly/AVC\_OC\_2017-2018 | **Location: AVC - 28 Lord Road; Suite 125; Marlborough****Conference Room B****Host contact info:** ccummins@avcollaborative.org 774-285-6771 or 508-479-8927 |
| **Priority Topic(s)** * ***Business Item Priorities***:
	+ Review/debrief Envisioning Our Future narrative
	+ Next steps in planning for future
	+ Leadership for Inclusive Practices Conference Series OPEN FOR ENROLLMENT!!!! ($200/person/day)
	+ PD potential - in-district or at AVC
	+ Joint meeting request - curriculum
	+ Regional Meeting - January 31 @ AVC
	+ Highlights from Evolution - special guests
	+ Disrict & Resource Sharing: Online - 688 (challenges and solutions), Program Evals, Sign Language Interpreters
 | **Note taker: TBD** **Time keeper: TBD****Invitees:** Charla Boles, Karen Molnar, Arnold Lundwall, Catherine Kilcoyne, Tanya O’Connell, Jody O’Brien, John Fletcher, Carol Gahan, Kate Ryan, Joan DeAngelis, Marie Alan, Deb Lemieux, Meg Belsito, Meghan Bartlett, Rosemary Reidy, Sherrie Stevens, Cathy Cummins **Attendees**:  |
| **Meeting objectives:*** To strengthen each other’s work through collaboration and pooling resources
* To strengthen the capacity of AVC to meet evolving needs of students, families, and districts
* To make forward progress on collective projects, ideas, and initiatives
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| **To prepare for this meeting, please:*** Review Minutes of December 8, 2017;
* Review Envisioning Our Future (Narrative from Back to Future exercises)
* Review (and distribute) the Leadership for Inclusive Practices Conference Serie
* Please bring questions, ideas, or concerns related to your work 9Online - 688 (challenges and solutions) , Program Evals this year, Sign Language Interpretrs
* Bring ideas for topics, dates, content, speakers for the this year and next year
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| Schedule: 2 hours |

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| **Time** | **Activity/Agenda** | **Notes/Minutes** | **Follow Up/Responsible** |
| 8:30 | Call to OrderApprove Minutes of December 8, 2017 |  |  |
| 8:35 | Review/debrief Envisioning Our Future narrativeNext steps in planning for future |  |  |
| 9:00 | Leadership for Inclusive Practices Conference Series PD potential - in-district or at AVC |  |  |
| 9:10 | Joint meeting request - curriculum |  |  |
| 9:20 | Regional Meeting - January 31 @ AVC |  |  |
| 9:30 | Highlights from Evolution - special guests | Karen Laskey, Mary Sharma and special student guests |  |
| 10:00 | District Sharing & Generate topics for next meeting  | Online - 688 (challenges and solutions) Program Evals this year… Sign Language Interpreters |  |
| 10:25 | Assess Meeting  |  |  |
|  | Assess what worked well about this meeting and what we would like to change for next time

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| **PLUS** | **DELTA** |
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| **10:30** | **Adjourn** |  | Actual time:  |

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| **Upcoming Job Alikes/Meetings - Problem of Practice Protocol at the end of each meeting ; 1 hour for “business” including resource sharing folder; 1 hour for problem of practice + open sharing****TEAM CHAIR meetings** |
| **Date** | **Location of Minutes** | **Topics** |
| September 8 | Minutes of September 8, 2017 | 274 GrantsProportionate Share (240)Planning for Joint MeetingProblem of Practice  |
| October 13 | Minutes of October 13, 2017; |  |
| November 17 | JOINT meeting with superintendentsInvite Business Managers, Curriculum and Technology Leaders  | Posters from Back to the Future Activity Envisioning Our Future Narrative |
| December 8 | Minutes of December 8, 2017  |  |
| January 12 | January 31 Regional MeetingOnline - 688 (challenges and solutions) Program Evals this year… Sign Language Interpretors | Resource SharingProblem of Practice |
| February 9 | Elaine to come back and invite admin assistants (online 688) | Resource SharingProblem of Practice |
| March 9 |  | Resource SharingProblem of Practice |
| April 13 |  | Resource SharingProblem of Practice |
| May 11 |  | Resource SharingProblem of Practice |
| June 8 |  | Resource SharingProblem of Practice |